

## MINUTES

Erin Ridge Active Adult Living Homeowners' Association  
Board of Directors' Meeting  
Wednesday May 10, 2017  
KDM Board Room

**1. Present:**

Ray Rohr  
Ronald Ponich  
Paul Boutin  
Lynn (Margaret) Murk  
Bob Gabourie  
Jim Terry

Kelly Cruthers (KDM Management)

**Absent:** Lorne Howell

**Delegations:** None

**2. Call to Order:**

The Chairperson, Ray Rohr, called the meeting to order at 10:00 a.m.

**3. Adoption of Agenda:**

It was moved by Jim Terry and seconded by Paul Boutin that the Agenda be adopted as presented.

Carried

**4. Adoption of Minutes of April 19, 2017**

It was moved by Bob Gabourie and seconded by Ron Ponich - that the minutes of the April 19, 2017 Board of Directors' meeting be adopted as circulated.

Carried

**5. Action Items from Last Meetings:**

**a. Approval of Fence Painting Contract:**

It was moved by Paul Boutin and seconded by Lynn that Phase 3 Painting be awarded the contract for painting the perimeter wood fence, at a cost of \$6,491.60 plus up to 10% contingencies to cover the additional cost related to a miscommunication on the scope of work.

Carried

**b. Budget:**

It was moved by Jim Terry and seconded by Lynn Murk that the 2017-18 budget will be updated to include \$7,000.00 for painting the fence.

Carried

**6. Financial Reports;**

There were no financial reports to review.

**7. New Business;**

**a. Application for Project Approvals:**

It was moved by Paul Boutin and seconded by Bob Gabourie to ratify the APA for removal of a tree at #50 Enderby, which had been approved by Property Manager.

Carried

It was moved by Jim Terry and seconded by Lynn Murk that the APA for screened deck enclosure at #44 Enderby be approved.

Carried

It was moved by Ray Rohr and seconded by Bob Gabourie that the APAs for shingles, downspouts, and eaves troughs replacement at #25, 27, 29, & 31 Edward Way be approved subject to confirmation by the Property Manager, of the color match for the downspouts, and eaves troughs.

Carried

**b. Ash Flower Gall Mites:**

#62 Enderby Crescent brought the concern to the Board of gall mites in a tree in her yard. It was discovered that most of the Ash trees have gall mites and that they pose no danger to the health of the tree. Jim Terry will explain the restrictive covenant with the owner. No further action will be taken. The care and pruning of trees is the sole responsibility of the property owner.

**c. Tree Committee:**

Issues related to maintenance of the trees in the development were discussed. It was moved by Paul Boutin and seconded by Bob Gabourie that a Tree Committee be established to develop and assess options for management of the trees in the development, and recommend to the Board of Directors, a long term course of action for pruning, treating and otherwise maintaining the trees.

Carried

Lynn Murk has volunteered to chair the Committee. Ray Rohr will draft Terms of Reference for review by the Board.

**8. Next Meeting;**

At the call of the Chair

**9. Adjournment:**

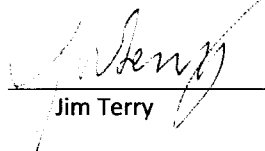
The meeting was adjourned at 10:56 hrs.

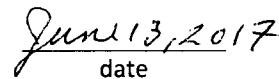
Minutes Approved

President

  
\_\_\_\_\_  
Ray Rohr

Secretary

  
\_\_\_\_\_  
Jim Terry

  
\_\_\_\_\_  
date