

## MINUTES

Erin Ridge Active Adult Living Homeowners' Association  
Board of Directors' Meeting  
Wednesday October 12th, 2016  
Location: St. Albert Inn, St. Albert, AB

**1. Present:**

Ray Rohr	Lynn (Margaret) Murk
Lorne Howell	Ronald Ponich
Paul Boutin	Jim Terry
Bob Gabourie	

Kelly Cruthers (KDM Management)  
Linda Goodchild (KDM Management)

**2. Call to Order:**

The Chairperson, Ray Rohr, called the meeting to order at 19:40 hrs.

**3. Adoption of Agenda:**

It was moved by Jim Terry and seconded by Paul Boutin, that the Agenda be adopted as presented. Carried

**4. Adoption of Minutes of October 5, 2016 Meeting:**

It was moved by Paul Boutin and seconded by Lyn Murk, that the minutes of the October 5, 2016 Board of Directors' meeting be adopted as circulated. Carried

**5. Audit Report Items:**

**a. Recovery of Wasp Nest Removal 32 Enderby Cres;**

Kelly reported that she had sent a letter to the owner of 32 Enderby Cres requesting repayment for the cost of removal of a wasp nest that was incorrectly billed to and paid for by the Association in September 2014.

**Action - Info**

**b. Amendment to Minutes of Apr 12, 2016;**

It was moved by Lorne Howell and seconded by Lyn Murk, that item 7.c of the minutes of the April 12, 2016 be amended to read *"It was moved by Lynn and seconded by Ron that the Board ratify the contract with Joseph VanDerVelden for \$850 dollars to remove Black Knot from affected trees."* Carried

**Action - Info**

**6. Election of Officers;**

- a. **President** – Lorne Howell nominated Ray Rohr and Jim Terry seconded the nomination. There being no other nominations Ray Rohr was elected by acclamation.
- a. **Vice-President** - Lorne Howell nominated Paul Boutin and Ron Ponich seconded the nomination. There being no other nominations Paul Boutin was elected by acclamation.
- b. **Secretary** - Ray Rohr nominated Jim Terry and Lorne Howell seconded the nomination. There being no other nominations Jim Terry was elected by acclamation

c. **Treasurer** – Paul Boutin nominated Lorne Howell and Jim Terry seconded the nomination. There being no other nominations Lorne Howell was elected by acclamation.

**7. Signing Authorities**

It was moved by Ron Ponich and seconded by Jim Terry, that the signing authorities for the Association be any of the two following officers:

- Ray Rohr,
  - Paul Boutin,
  - Jim Terry,
  - Lorne Howell, and
  - Margaret Murk.
- Carried

**Action – KDM**

**8. New Business;**

**a. Meeting Schedule**

The meeting schedule was discussed and it was noted that the transition and fence project had created the need for more meetings than usual. It was agreed that if we exceeded our quota of six Board meetings per year we would pay KDM at the rate that was in our previous contract with CCCI for extra Board meetings.

**Action - Info**


**9. Next Meeting:**

The next meeting will be at the call of the Chair – probably in April or May 2017.

**10. Adjournment:**

There being no further business, the meeting was adjourned at 2015 hrs.

Minutes Approved

President   
Ray Rohr

Secretary   
Jim Terry

Apr 19, 2017  
date