

MINUTES

Erin Ridge Active Adult Living Homeowners' Association
Board of Directors' Meeting
Wednesday August 9, 2017
KDM Board Room

1. Present:

Ray Rohr
Ronald Ponich
Paul Boutin
Lynn (Margaret) Murk
Jim Terry
Kelly Cruthers (KDM Management)

Absent:

Lorne Howell
Bob Gabourie

Delegations: None

2. Call to Order:

The Chairperson, Ray Rohr, called the meeting to order at 10:04 a.m.

3. Adoption of Agenda:

It was moved by Jim Terry and seconded by Lyn Murk, that the Agenda be adopted as presented.

Carried

4. Adoption of Minutes of June 13, 2017

It was moved by Paul Boutin and seconded by Ron Ponich, that the minutes of the June 13, 2017 Board of Directors' Extraordinary meeting be adopted as circulated.

Carried

5. Action Items from Last Meetings:

a. Fence Painting Contract:

Kelly Cruthers advised that the project was complete and the invoice has been paid.

Information

b. 2018 Grounds Maintenance Contract:

Ray Rohr advised that the contract had been renewed until March 31, 2020 with no price increase. He tabled a copy of the signed contract.

Information

c. Age Restriction Issue:

Paul Boutin and Ray Rohr reported that there had been no further discussions with either Seniors United Now, or our MLA. Ray Rohr agreed to follow-up with our MLA to determine if any action is underway.

Action - Rohr

d. Tree Committee Report

Ray Rohr distributed copies of the current draft of the Tree Committee Report and briefed the Board on the activities of the Committee. The Committee plans to have their report completed by the end of August. It was agreed that the report should be made available to Homeowners prior to the AGM and it should be an agenda item at the AGM.

Action - Rohr

6. Financial Reports;

a. April, May and June 2017 Financial Reports

The April, May and June 2017 Financial Reports were reviewed. It was moved by Paul Boutin and seconded by Lynn Murk that they be adopted as presented.

Carried

b. Annual Financial Review

The Annual Financial Review was discussed. It was moved by Ron Ponich and seconded by Paul Boutin that the Report be accepted.

Carried

c. Investments

As the work on the perimeter wood fence has been completed, it was agreed that the majority of the Capital Reserve could be invested for a longer term in order to obtain a higher interest rate. It was moved by Lynn Murk and Seconded by Ron Ponich, that \$25,000 be invested in a one year GIC and \$5,000 invested in a 30 day GIC.

Carried

7. New Business;

a. Application for Project Approvals:

It was moved by Jim Terry and seconded by Lynn Murk that approval for the following APAs be ratified:

- i. 35 Edward Way – Tree removal,
- ii. 46 Edward Way – replacement of deck railing and stairs,
- iii. 36 Edward Way – replacement of dead shrubs,
- iv. 18 Enderby Cres – replacement of deck railing and stairs, and
- v. 19 Edward Way – replacement of shingles.

Carried

b. Annual General Meeting:

The October 11, 2017 Annual General Meeting was discussed. Paul Boutin agreed to chair the Nominating committee to fill the positions of the three Board Members' whose terms will be completed. It was also agreed to forgo refreshments.

Action - Boutin

8. Next Meeting;

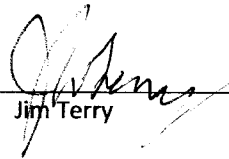
The next meeting of the Board of Directors will be at 1000 hrs. on Sept 6, 2017.

9. **Adjournment:**

The meeting was adjourned at 11:18 hrs.

Minutes Approved

President 
Ray Rohr

Secretary 
Jim Terry

Sept 6, 2017
date